Unit #115 – 2325 Peardonville Road
Abbotsford, BC V2T 6J8

Dear Exhibitor,

Global Convention Services is pleased to be appointed by Show Management as the Official Show Display Contractor for the Vancouver Tattoo & Arts Festival . We are excited to support you throughout this event and ensure you have a smooth and successful exhibiting experience.

In the following page, you will find essential details to help you prepare for the show, including booth information and key deadlines to facilitate a seamless exhibition.

You will also receive a **Welcome Letter** from us by email. This letter will provide a direct link to our online ordering portal where you can **set up your new account or sign in** if you have previously used our services. Through this portal, you will be able to place orders for booth rentals, custom graphics, hardwall upgrades to enhance your booth presence, and manage your shipping and material handling requirements.

Please note that **only the primary contact listed for your company will receive the Welcome Letter** and have immediate access to the portal using their email address. As our system allows **only one primary contact per booth/company**, any additional team members who do not have an existing account and require access must contact our Exhibitor Services Department directly. We will be happy to set up their individual login and password.

We are pleased to offer **special discounted rates** on many of our services. To take advantage of these savings, please place your order online **no later than**:
Thursday, December 17, 2026

If you have any questions or require assistance at any point, please contact our Exhibitor Services Department at the contact details listed below. Our team is readily available to support you.
Phone: **(604) 851-0224**
Email: **abbotsford@globalconvention.ca**

Thank you, and we look forward to working with you.

Wishing you a smooth and successful Vancouver Tattoo & Arts Festival .

Sincerely,
Global Convention Services

Vancouver Tattoo & Arts Festival

January 8-10, 2027
Vancouver Convention Centre East
Vancouver, BC

Event Information

SERVICE CONTRACTOR CONTACT

GLOBAL CONVENTION SERVICES
Unit #115 – 2325 Peardonville Road, Abbotsford, BC V2T 6J8

Phone: (604) 851-0224
Email: abbotsford@globalconvention.ca

BOOTH EQUIPMENT

Each 10' x 6' Retail Booths consists of the following:

* 8' High Black Backwall Drape and 3' High Black Sidewall Drape
* One (1) 8' Skirted Table with white vinyl OR Two (2) 4' Skirted table with white vinyl
* Two (2) Folding Chairs

Each 10' x 10' Retail Booths consists of the following:

* 8' High Black Backwall Drape and 3' High Black Sidewall Drape
* One (1) 8' Skirted Table with white vinyl OR Two (2) 4' Skirted table with white vinyl
* Two (2) Folding Chairs

Each 10' x 15' Artist Booth consists of the following:

* 8' High Black Backwall Drape and 3' High Black Sidewall Drape
* One (1) 6' Table, unskirted
* One (1) 8' Skirted Table with white vinyl
* Two (2) Folding Chairs

** Note: Hall A is carpeted while Halls B & C are not carpeted.

^^ Electrical, Booth Cleaning, Internet, and Sign Hanging is provded by the VCC Exhibitor Services. Link below.
VCC Exhibitor Ordering Portal

PRICING DEADLINES

In order to receive discounted rates on selected items, we must receive your order and payment by the advance price deadline. Orders received after this date will be subject to Retail prices.

ADVANCE PRICE DEADLINE
December 17, 2026

Ordering for this event will be available until the ordering deadline. Please contact our Exhibitor Services Department for availability after this date.

ORDERING DEADLINE
January 4, 2027

EXHIBITOR MOVE-IN

Thursday	**January 7, 2027**	**3:00 PM**	**-**	**7:00 PM**
Friday	**January 8, 2027**	**9:00 AM**	**-**	**4:00 PM**

** Exhibitor move-in will staged/scheduled

EXHIBITION DATES

Friday	**January 8, 2027**	**4:00 PM**	**-**	**11:59 PM**
Saturday	**January 9, 2027**	**12:00 PM**	**-**	**11:00 PM**
Sunday	**January 10, 2027**	**12:00 PM**	**-**	**6:00 PM**

EXHIBITOR MOVE-OUT

Sunday	**January 10, 2027**	**6:00 PM**	**-**	**11:59 PM**

MATERIAL HANDLING

** **Global Convention Services does not offer shipping, customs, or brokerage services. Please refer to the Material Handling pages for further information, costs and shipping labels.**

ADVANCE SHIPMENTS: To arrive between the dates indicated below. Freight received at advance warehouse prior to or after these dates will be subject to a 20% surcharge.

START DATE **Tuesday, December 8, 2026**

END DATE **Wednesday, December 30, 2026**

To expedite the move-in process, we highly recommend sending all materials to the Global Advance Warehouse.

** *In the event that a forklift is not available on show site for this event, additional fees will apply if a forklift is required for your materials.*

** *Additional fees may be incurred if freight requires special handling from/to receiving doors to booth space due to venue restrictions or limitations.*

DIRECT TO SITE SHIPMENTS: To arrive during scheduled exhibitor move-in times only!!!

** *Freight received at venue in advance of exhibitor move-in risk having freight either refused by the venue or re-directed to Global Advance Warehouse, with expenses and fees billed back to exhibitor.*

POST-SHOW STRANDED FREIGHT: Any freight left on the show floor at conclusion of Global tear-down will either be shipped by the official carrier or re-directed to Global Advance Warehouse with all costs billed back to exhibitor.